



Automatic Payment Policy

By signing up for automatic payments, you are guaranteed to receive the \$10 per child savings off the regular tuition. Redwood Empire Gymnastics (REG) will debit your checking, savings or credit card account bi-monthly on the 16th of the month prior to each new billing cycle. If the 16th falls on a weekend or holiday, your account will be charged on the next business day. The **total balance** due on your account including tuition, insurance, and any other outstanding charges will be debited from your account.

The dates for 2010-2011 will be:

April 16, 2010

October 16, 2010

June 16, 2010

December 16, 2010

August 16, 2010

February 16, 2011

The dates listed above will correspond to future years until written notice is given to the customer, or other arrangements are made.

It is the responsibility of the customer to ensure there are sufficient funds to cover the debited amount. If it is determined that your checking/savings/credit card account has insufficient funds, your REG account will be subject to a \$25.00 NSF charge.

Statements

If you provide an email address to REG, you will receive an email notification approximately two weeks prior to your EFT date, with the amount to be drafted from your account. If no email address is listed on your account, you will not receive any notification of the draft.

Cancelation

If you wish to cancel your gymnastics classes and/or EFT authorization, you must notify the gym in writing, using our Class Drop Card, or via email, 7 business days prior to your EFT date. You will be responsible for paying your class tuition until written cancelation notice is received.

AUTHORIZATION FOR AUTOMATIC PAYMENTS FROM BANK ACCOUNT			
My Name:		Name of Company Initiating Payments ("Company"): REDWOOD EMPIRE GYMNASTICS	
My Bank's Name & Branch (from check):	My Bank's City, State, & Zip (from check):	My Customer Account No. with REG:	
My Bank's Routing Number (from check):	My Bank Account Number (from check):	Payment Frequency: <input type="checkbox"/> Bi-Monthly (Standard) <input type="checkbox"/> Monthly	Approximate Date of First Automatic Payment:
My Credit Card No.		Expiration Date:	
Name as it appears on Credit Card			
Complete billing address for Credit Card:			
Amount of Each Payment:: Between \$ 0.00 and \$ 2000.00			
I hereby authorize Redwood Empire Gymnastics hereinafter called "REG", and its bank, Bank of Marin ("Bank of Marin") to initiate withdrawals ("debits") from my <input type="checkbox"/> checking <input type="checkbox"/> savings account <input type="checkbox"/> credit card ("My Bank Account") identified above at My Bank identified above through the Automated Clearing House system. These debits are to be processed beginning on the date indicated above. If this date, or the same day of the month during which a subsequent debit is to be processed, is not a banking day on which the debit can be processed, the debit should be processed on the banking after the scheduled date. I also authorize REG to initiate deposits ("credits") to My Bank Account to correct any errors that may have been made with debits from My Bank Account. I authorize My Bank to process these debits from and credits to my Bank Account.			
This authorization will remain effective until I give REG written notice to the contrary and REG has had a reasonable period of time to act on that notice. My revocation of REG's authority to initiate debits to My Bank Account will not affect REG's right to initiate credits to My Bank Account to correct or adjust a debit processed before my revocation of authority has become effective. I understand that this payment plan may be cancelled by REG at any time.			
I Warrant to REG, Bank of Marin and My Bank that:		Today's Date:	
<input type="checkbox"/> Only my signature is needed on this authorization to make it effective for my bank account.	<input type="checkbox"/> Everyone whose signature is needed on this authorization to make it effective for my bank account, has signed it.	My Signature	
		Signature of Other Required Signer	

For Checking Accounts: Please attach a voided check

Place check here for photocopy